

BUSINESS HUNTER

NOTICE OF 2023 ANNUAL GENERAL MEETING

**HUNTER BUSINESS CHAMBER LTD
(BUSINESS HUNTER)
ACN 083 977 459**

The annual general meeting (AGM) of the members of Hunter Business Chamber Ltd (the Company) will be held at 12.30 on 3 November 2023 at Surfhouse Function Centre, 5 Henderson Parade, Merewether NSW 2291, New South Wales.

The agenda for the meeting will be as follows:

1. Welcome to Country
2. Call for Apologies
3. Minutes of the 2022 annual general meeting.
4. President's report
To receive and consider a report on the proceedings of the Company for the year ended 30 June 2023.
5. Presentation and consideration of the 2023 Financial Statement and Report.
To receive and consider the Directors' Report and the Company's consolidated financial statements for the year ended 30 June 2023 and the Auditor's Report in respect of those financial statements.
6. Other business of which due notice has been given.

Explanatory Notes

Members are welcome to attend the AGM. To attend the AGM in person, members must register their attendance and the Company's representatives will be stationed the entrance of the venue on the day of the meeting to record your attendance.

Members also have the right to appoint a proxy who must also be a member. An official proxy form is available [here](#).

Members wishing to propose an item of other business at the AGM are required to give prior notice and must put their request in writing to the Company Secretary to be received by **5.00pm on 26 October 2023**.

Completed proxy forms and notices of other business are to be returned to the Company Secretary in accordance with respective due dates via

- info@businesshunter.com; or
- PO Box 607 Hamilton 2303; or
- Delivered to the Business Hunter office at level 1, 165 Lambton Road, Broadmeadow.

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Access the AGM documents

All of the AGM documents (including the Company's 2023 Annual Report and Financial statements, the minutes of the 2022 AGM and Presidents Report and proxy forms) can be accessed at the following webpage: <https://www.businesshunter.com/about/governance>

On behalf of the President and Board of Directors, I look forward to welcoming you to the 2023 AGM of Business Hunter. Should you require any further information in relation to these matters, please contact info@businesshunter.com or call (02) 9466 4665.



Bob Hawes
CEO & Company Secretary

10 October 2023.

BUSINESS HUNTER

ANNUAL GENERAL MEETING 2023

Important Information and Dates.

Annual General Meeting

1. The AGM will be held as a live event and not a hybrid or virtual event. Subject to the response to attend the AGM and venue attendance limits, HBC will consider and advise members of any arrangements in relation to broadcasting the event, should this be necessary.
2. Apologies for the AGM can be submitted to info@businesshunter.com
3. The 2022/23 Annual Report and Accounts are available [here](#)
4. Proxy forms for the 2023 AGM are available [here](#) and must be completed and lodged with the Company Secretary no later than **5.00pm on 26 October 2023**.
5. Members wishing to propose an item of Other Business at the AGM are to put their request in writing to the Company Secretary to be received by **5.00pm on 26 October 2023**.
6. Proxy forms and items of Other Business must be submitted to the Company Secretary within the respective timeframes at either
 - info@businesshunter.com; or
 - PO Box 607 Hamilton 2303; or
 - The Business Hunter office at level 1, 165 Lambton Road, Broadmeadow.

Bob Hawes
CEO and Company Secretary
Business Hunter

10 October 2023